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We are pleased to provide you with the *Professional Development and Training Brochure* for the academic year 2008 – 2009.

This brochure outlines a complete package for Continuous Professional Development provided by The Learning Trust.

In early 2009 we will be opening the new Training and Development Centre, incorporating the City Learning Centre, on the current site of the Hackney Professional Development Centre (HPDC). Therefore the current arrangement will continue through to December 2008, and unless specified, the majority of training will take place at Hackney Community College, London Fields Campus, Morley Hall, 125-127 Mare Street, London E8 3RH.

The educational development programme consists of national and local initiatives delivered centrally, by internal and external providers or as bespoke in-school training. All our Course Providers are well trained and have considerable expertise in their fields.

## LEADERSHIP

We offer an extensive range of senior leadership training, including:

- Conferences/seminars, for school leaders, that will address current educational issues, which are planned to address changing needs as the year progresses, and best practice seminars for disseminating effective practice throughout Hackney;
- Bespoke training and support for new and acting Headteachers;
- Leadership conferences to address issues of leadership, including a residential conference for Headteachers and a separate residential conference for Deputy Headteachers and Assistant Headteachers;
- Succession training, a pilot for primary leaders in conjunction with the NCSL;
- Senior Leadership training for Deputy Headteachers and Assistant Headteachers, including network meetings for CPD Leaders and NQT Co-ordinators;
- An Urban Leadership course, provided for the Trust by the London Leadership Centre, for primary leaders;
- Diversity training for middle and senior leaders from BME backgrounds;
- Middle Management and Leadership training, which has several main strands;
- Middle Leadership meetings for subject practitioners, SENCOs, Strategy Managers and other specialist post holders including ASTs;
- Training for newly appointed, or aspiring, secondary middle leaders is offered in conjunction with the Centre for Leadership and Learning:
  - Leading from the Middle (NCSL), training for primary and secondary teachers;
  - An Urban Leadership course for secondary leaders.

All these courses run alongside the leadership training offered through the national strategies.

## WHOLE SCHOOL ISSUES

There is a wide range of courses on current issues, many of which are linked to the 'Every Child Matters' agenda and the development of children services in Hackney.

## THE WHOLE WORK FORCE AND EXTENDED SERVICES

- There is a large range of courses for support staff including pedagogical, administrative and behaviour and guidance staff;
- The school workforce development covers a broad spectrum, with many accredited course. Examples are: Support Work in Schools (SWiS), Adult Literacy, Numeracy, ESOL, NVQ Level 2 Team Leading, European Computer Driving Licence (ECDL);
- There is a wide range of professional training opportunities for Teaching Assistants and Learning Support Assistants and opportunities for accreditation;
- The Learning Trust, with our providers, is able to offer training for and assessment of Higher Level Teaching Assistants (HLTAs) and Secondary Science and Maths HLTA training;
- The Extended Services provision includes a structured programme and activities for Headteachers, Co-ordinators, Support Staff, Caretakers, Learning Mentors, Play Centre Teachers and Governors.

## SUBJECT COURSES

In addition to courses covering all aspects of the Early Years, Primary, Secondary and National Curriculum, we continue to offer courses:

- To meet the needs of all pupils – including Gifted and Talented, EAL and pupils with Special Educational Needs.
- That encourage wider use of ICT across the curriculum.
- That promote Health Education and personal development and Citizenship.
- That raise the quality of teaching and learning in PE and school sport and help schools achieve the target of all pupils taking part in and enjoying at least two hours of high quality PE and sport.

## BESPOKE TRAINING (School Based Specialist Training Package)

Schools can request specialist training tailored to the individual school's situation and context, at a time that fits with your School Improvement cycle. Schools requesting school based training need to demonstrate that:

- Training is linked to the School Improvement Plan.
- Sufficient time (staff meeting or INSET Day identified when applying) is allocated to deliver the requested training.

While the 'bespoke' package may be tailored to the school's need, it cannot be substituted for consultant support.

The range and content of the courses we will provide is enhanced by very good feedback from the course evaluations, as well as discussions with Headteachers, Senior and Middle Leaders, Teachers, Newly Qualified Teachers, Support Staff and Trainers.

We believe there is something for everyone in this brochure. We look forward to welcoming you to the courses.

### Steve Belk

Deputy Chief Executive  
The Learning Trust